

## Further Reading

### Further Learning

An observation schedule consists of administrative details, tasks, criteria and observations of the teacher as shown in the template below:

ADMINISTRATIVE DETAILS			
1. ....			
2. ....			
3. ....			
4. ....			
TASK:			
.....			
.....			
.....			
CRITERIA ( SKILLS, COMPETENCIES OR VALUES			
1. ....			
2. ....			
3. ....			
SKILL/COMPETENCIES TO BE ASSESSED	observations		
CRITERIA (skills and values to be assessed)	Yes	No	REMARKS
GENERAL REMARKS			
.....			
.....			
.....			
TEACHER'S NAME SIGN ..... DATE .....			

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